

# LEA & CLEVERTON PARISH COUNCIL

1000

Minutes of the Ordinary Meeting of Lea & Cleverton Parish Council held on Tuesday July 18<sup>th</sup> 2017 in Lea Village Hall, The Street, Lea. The meeting commenced at 19:30 hours.

**Ordinary Parish Council Meetings are called in accordance with terms of LGA 1972 Sch.12, 1972 Para 10(2) b.**

**091/17: Present:** Cllrs J M Cull; M J Crockett; T P Culling; B E Gore; N T Maidment; D E Maidment; S N Suter and Clerk/ RFO: Mr. J Parmiter.

In attendance: M/s Rachel Bird and Mr. James Griffin from Hunter Page (19:30 to 19:47 hours)

4 Members of the Public. (19:30 to 20:40 hours)

**092/17: Acceptance of Office:** Cllr A W Barnes had signed his Acceptance of Office and had checked and verified his Register of Interests for the coming 4 years.

**093/17: Apologies:** Cllr. A W Barnes had written to request his absence at Meetings for the next 6 months in the light of his Business activities over that period. Following a short discussion Cllr N T Maidment proposed and Cllr B E Gore seconded the motion "That leave of absence be grant". Members supported the Motion. PCSO Durry Maule was not in attendance.

**094/17: Declarations of Interest:** None declared.

**095/17: Hunter Page:** M/s Rachel Bird and Mr. James Griffin were in attendance to introduce to Council the provisional plans for the development of the Car Park area adjacent to the old Lucent Technologies site at Cow Bridge. It was noted that the site was contaminated with solvents which was thought to have occurred between 1950/1970. Following a tree report the proposal was to leave as many of the trees surrounding the area as considered desirable and also any of arboreal interest. It was proposed to erect 8 to 10 dwellings of various sizes without any affordable/social housing. Outline permission had not yet been sought. Consultation was in progress regarding any possible flooding risk. Sewage disposal was a matter which would need resolving. It was thought that access to and from the site was good and was in the 40 mph zone away from Cowbridge Bridge. A woodland tree management scheme would be put in place. The site is owned by Minton's however the dwellings would be freehold. As there was a considerable backlog of planning applications in Wiltshire it was thought that permission maybe granted by Christmas. Several questions were asked by the Members on a variety of points. Hunter Page would keep in touch through the Clerk.

The Chair thanked M/s Rachel Bird and Mr. James Griffin for their time, information and attendance, whereupon they left the meeting at 19:47 hours.

**096/17: Public questions:**

Three members of the public present indicated that they were extremely concerned about the ongoing speed of many vehicles passing through the village, particularly tractors towing large and heavy trailers. Tractors were a particular hazard at school times plus parents getting children out of vehicles on the offside rather than on to the pavement.

The Chairman advised that currently discussions had, and were, continuing with Highways. Two new black boxes would be installed in the village when available; these would give much more information about vehicle movement than the Metro Count. It was further considered that tractor driver's were generally not thoughtful enough about the damage which they unthinkingly caused, by overriding curbs, frontages, other street furniture and generally intimidating other road users. Tractors appeared to be diving quickly but in fact it is only the size and noise of the vehicle that gives this impression. A letter would be sent to all local farmers reminding them of their responsibilities on the highway. If data from the black boxes supports the belief that there is a village speeding problem the Parish Council will pursue the use of hand held speed cameras. The use of the speed cameras requires training of a group of about 8 to 12 persons to operate in teams of 3. The Parish Council through the Chair had taken steps to arrange suitable signage to indicate the presence of our Playing Field, there would be a new Village sign at Lea Top. 30 mph roundels would be painted in the highway at both C81 entrances to the village at the 30 mph signs. Lea Top sighting from the Malmesbury direction was bad consequently some 20 meters of hedge could be removed and the height of the railings reduced by removing the top 2 rails. The suggestion of a 20 mph limit would be investigated but the process if permitted would be complicated with questionable benefit. Continuous central white lines could only be installed when accompanied by yellow lines. It was revealed in response to a question that offenders recorded by Speed Watch Teams could record 3 infringements and then they get a warning letter from the police, prosecutions would follow after a further 3 infringements. Following the decision to expand Lea School from the present 124 to 200 children would bring greater additional risks to the children.

**096/17: Public questions: (Cont'd):**

Therefore the previous discussions about an off road car park should be revisited. Previously the suggestion had not gone forward due to costs. It was suggested that if there was a CIL element in the previously mentioned Lucent project then the sum involved should be put towards the provision of a school car park. A new traffic management plan should be prepared for the increase in students.

The Chair introduced the topic of a "Family Frolic". Both Chair and Clerk had been approached by Lester Manners to allow this event to take place on the Playing Field on Friday next, July 21<sup>st</sup>. It would involve a cricket match with soft balls, skittles and other such events to raise money for Lea Charities. The Members agreed that this could go ahead subject to there being: No Barbeques, No cars or any vehicles in the field, soft balls only for cricket; full insurance cover and that the site must be left clean and tidy after the event. The Clerk to advise by letter Mr. Manners of these conditions.

**097/17: Minutes:** The Minutes of the Annual Meeting of the Parish Council Meeting held on Tuesday May 18<sup>th</sup> 2017 having been circulated were signed as true and correct record. (Folio's 993/996) With Appendix's A & B.  
**The Chairman signed the Minutes**

**098/17: Police Community Report: PCSO D Maule** not in attendance. - No report received. The Clerk reported that PC Stuart Welch has been appointed Community Neighbourhood Officer covering Royal Wootton, Malmesbury and Cricklade effective July 18<sup>th</sup> 2017.

**099/17: Wiltshire Council:** Cllr T R Sturgis was not in attendance.

**100/17: Action Points:**

167/11: Parish Shed. - No action at this time.

51/12: a) FP 11: - Matter still proceeding.

**Correspondence:**

WC: Northern Area Planning Meeting May 23<sup>rd</sup> Monkton Park and June 14<sup>th</sup>, July 12<sup>th</sup>  
Wilts Police: Malmesbury Community policing update May 2017.  
WC: Planning Training Courses at Chippenham July 18<sup>th</sup>. All fully booked.  
Additional dates available 2 places booked for July 27<sup>th</sup>  
WC: Public Health Newsletter May 2017  
WC: SLA order 2017/2018 season.  
WC: CAT G New signage position map. 4825 (5297)  
WC: ROW Definitive map.  
W&SHC: Various Lectures  
St Paul Without & Hunter Page: Land at Cow Bridge. (OLD CAR PARK) Lucent Technologies  
WC: Additional Planning Training Events. Chippenham July 27<sup>th</sup> and September 26<sup>th</sup> (2 places booked for July 27<sup>th</sup>)  
WC: Briefing Note 325.  
WC: Parish Newsletters.  
Air Ambulance: AGM Melksham July 26<sup>th</sup>  
Bobby Van Trust: Acknowledgement of Donation S 137 £50.00.  
HMRC: Bulletin No 66  
WC: Road closure B4040 Charlton June 27/28  
WC: SSEN emergency planning and grants availability.  
WC: Minutes etc of CATG Meeting.  
Flood Wessex: SSEN Resilient Community Funds.  
WC: SSEN Emergency matters.  
WC: Draft Spatial Planning Housing Site Allocation.  
WALC: June 2017 Newsletter includes; Good Councillors Guide to Finance and Transparency" Download from <http://bit.ly/2slUUT> ; Trade Union Pay Claim; Data Protection responsibilities and Transparency Funds.  
MAB: Agenda for Area Board Meeting for July 12<sup>th</sup> Sherston Village Hall  
PCC: Police and Crime Commissioner's Community Action Fund  
Wilts Police: PCSO recruitment – Commencing June 30<sup>th</sup> for 3 weeks. Poster for notice board.  
Hankerton (G Preston): Comments regarding Rural Broadband rollout process.  
WC: Monthly Highways newsletter. New Parish Steward Form; Responses etc from Highways meeting  
WC: Northern Area Planning Meeting May 23<sup>rd</sup> Monkton Park and June 14<sup>th</sup>, July 12<sup>th</sup>  
Wilts Police: Malmesbury Community policing update May 2017.

**101/17: Appeals:**

a) **Wiltshire Citizens Advice Centre:** Following the circulation of a letter received and a subsequent discussion it was RESOLVED to make a donation of £100.00 under Section 137. (**Cheque No 000829 £100. 24<sup>th</sup> July 2017**)

**101/17: Appeals: (Cont'd):**

b) **Funding towards the Health and Wellbeing Champion:** Correspondence received from the Community Engagement Manager gave details of the activities and current funding stream of the Health and Wellbeing Champion. These were impressive. After discussion it was RESOLVED to seek more relevant details. The Chairman would take the matter forward

**102/17: Lea and Garston Primary School:** Whilst we had heard nothing official it was, it seemed the intention of Wiltshire Council was to extend the Lea and Garsdon Primary School rather than close it. We would await more information.

**103/17: Financial Reports:**

i) **FINANCE:** The RFO presented the Financial Movement and Cost Centre Reports which reflected the positions as at July 10<sup>th</sup> 2017. Following detailed explanations these were noted, accepted and approved by the Members.

ii) **PAYMENTS:** Following checking approval was given for the action taking in paying the following accounts which had been settled between meetings due to settlement requirements: Martin Kerlin – 3<sup>rd</sup> tranche of Tree works in Playing Field. £450.00 (**Cheque No 000820 £450.00**) J. Parmiter: Salary June 2017 £268.29. (**Cheque No 000821 £268.29**). Information Commissioner – Annual Subscription £35.00 (**Cheque No 000822 £35.00**). HMRC – PAYE April/July £192.00 (**Cheque No 000823 £192.00**) Reduced by £9.00 to account for overpayment in March 2017.

**The following items were presented for payment and having been checked were approved:**

St Giles PCC – Church Room Hire £20.00 (**Cheque No 000824 £20.00**); J. Parmiter: Expenses ¼ ended June 30<sup>th</sup> 2017 £229.62 (**Cheque 000825 £229.62**); Tennis Table Table Co. UK (**Cheque No 000826 £99.83**); J. Parmiter: Salary July 2017 £268.29. (**Cheque No 000827 £268.29**); Playdale Playgrounds Ltd - Spares for Tower Slide £63.95. . (**Cheque No 000828 £63.95**).

**PLAYING FIELD ACCOUNT:** Tennis Table Table Co. UK (**Cheque No 000053 £499.17**).

iii) **Annual Return:** Grant Thornton LLP had advised of 2 minor errors in the annual return which the Clerk.RFO had settled verbally. The 3<sup>rd</sup> error involved their reading of a figure. This had also been verbally confirmed advised to them. These comments will feature in their report.

**104/17: Finance Report: Balances of Accounts as at 10<sup>th</sup> July 2017:**

<b>PARISH COUNCIL CURRENT ACCOUNT:</b>	<b>Balances: £</b>	<b>2,679.55</b>
<b>PLAYING FIELD CURRENT ACCOUNT:</b>	<b>£</b>	<b>809.32</b>
<b>Parish Council: CORPORATE MARKETS (CM) DEPOSIT ACCOUNT:</b>	<b>£</b>	<b>22,346.39</b>
<b>Playing Field: CORPORATE MARKETS (CM) DEPOSIT ACCOUNT:</b>	<b>£</b>	<b>16,423.14</b>

**105/17: Planning matters:**

a) **Minutes:** The Members approved as a true and correct record the Minutes of the Planning Committee Meeting held on Tuesday April 11<sup>th</sup> 2017 (Folio 892). **The Chair signed the Minutes.**

**b) Planning applications:****For Consideration:**

i) **17/06652/TCA – Coombe Green Cottage, Lea, Malmesbury. SN16 9PA**

Reduce Horse Chestnut tree to previous Pruning Points, Fell 3No conifers and 1No Birch and Re-pollard 1No willow Tree. No objections raised.

ii) **Planning matters.**

**Determined:** None.

iii) **Planning Training Event:** Monkton Park, Chippenham 27<sup>th</sup> July. 2 Cllrs. attending.

iv) **Electronic Transmission of Planning Applications:** Starts wef 31/07/2017

Following contact with Planning Department the Clerk had been offered a 121 session and had been advised that this matter would form part of the Training event on July 27<sup>th</sup> under iii) above.

**106/17: Queen Elizabeth II Diamond Jubilee Playing Field:**

a) **Minutes:** To note the attached Minutes (999) of the JPFJMC Meeting held on June 27<sup>th</sup> 2017

b) **Inspection Reports:** Matters items arising from the weekly inspection reports were:

i) New Scramble net for Tower Slide. b) Removal of old bench. c) Attention to southern corner fence.

c) **Marking of parking area:** No progress with this item.

d) **Chestnut Tree works:** Final part completed.

e) **Potential works to hedge:** Previously resolved not to proceed with this item.

**107/17: Highway Matters:**

- a) **Highways Meeting:** May 17<sup>th</sup> was attended by Cllr T Culling who reported that it was not a particularly useful meeting.
- b) **CAT G:** progress with this matter had been previously discussed under **Pubic Questions** relating to the speed of traffic. The Clerk reminded members that we would have a 30% contribution to make of up to £435.00.
- c) **Parish Steward:** Was working to schedules submitted and generally working well within the parish.
- d) **Cleverton Finger Post:** To be repainted by a Parishioner. Many thanks for this offer.

**108/17: Conservation Area:** The Clerk advised that he had recently visited the County Records office in Chippenham. He had examined the relevant Minute Book and had found very little reference to the area other than the fact that plans had been discussed and subsequently agreed. It was further noted that detail had been circulated to the Council Members at that time. The Area came into being on May 20<sup>th</sup> 1997 and after the demolition of The Old Bakery.

**109/17: Dementia Action Alliance:** Cllr Culling indicated that the matter was proceeding. A steering Group was to be set up.

**110/17: Information matters:**

- a) **Grass cutting:** A parishioner had raised points with regard to the standard of the grass cutting in the village. The matter was being taken up with the Contractor.
- b) **Co-option:** The Chair requested members to consider a possible candidate for co-option to fill the Lea Ward vacancy.

**111/17: Date of next meeting:** RESOLVED that the next meeting of Lea & Cleverton Parish Council will be an Ordinary Parish Council meeting and will be held on **Tuesday September 19<sup>th</sup> 2017** in Lea Village Hall commencing at 9.30 hours.

In the absence of any further business the Chair thanked all for their attendance and closed the meeting at 21:20 hours.

Signed:

Date: