

Lea & Cleverton Parish Council

Minutes of the meeting held on 17th September 2018 in Lea Village Hall at 7.30pm

Present: Cllrs Cull, Culling, Suter, Crockett, Gore, Fuller & D Maidment

Also present: John Parmiter (RFO), Claire Mann (Clerk), Kevin Tibbs (Chair of Village Hall Committee) & 2 members of the public

147/18 To receive apologies for absence.

Apologies received from Cllrs Barnes & N Maidment.

148/18 To receive declarations of interest.

None

149/18 To receive any public questions.

None

150/18 To approve minutes of meeting held on 17th July 2018 as a true and correct record.

The minutes of the meeting held on 17th July were approved by members and signed by Cllr Cull as a true & correct record.

151/18 To receive Police Community Report (if duties permit attendance)

PCSO J Evans forwarded apologies in advance of the meeting.

152/18 To receive report from Cllr T Stugis (Wiltshire Council

Cllr Sturgis forwarded apologies in advance of the meeting.

153/18 To note verbal report from Cllr J Cull of current situation at Lea & Garsdon Primary School.

Cllr Cull stated that he had been in contact with Anthony Dixon and that the situation was making slow progress, it is anticipated that the application will be submitted to Wiltshire Council in October/November.

154/18 To note verbal update from Cllr J Cull on the Village Hall.

Cllr Cull invited Kevin Tibbs to address members as Chair of the Village Hall Committee. Kevin stated that since the last meeting the floor had been inspected by a building contractor and that the main concerns were the condition of the floor joists, ventilation of the walls and ceiling. It was agreed that Kevin would seek 3 quotes comprising three major cost elements;

- Replace floor with concrete *or new joists and appropriate floor covering*
- Damp proofing to walls
- Wood worm/rot treatment

Kevin will report at the next meeting.

155/18 To note progress on actions from last meeting.

Correspondence & actions noted

156/18 To receive & approve finance reports – Finance Report at 12th July 2018 & Finance Movement Report (as circulated by RFO)

The RFO had previously circulated both reports and members approved payments that hadn't already been made.

157/18 To consider Planning Matters – Cllr S Suter, Chair of Planning Committee.

- To approve the Minutes of the Planning Committee held on 21st August 2018**
Minutes approved as a correct record
- To consider new applications – 18/08278/TCA Yew Tree Cottage, The Street, Lea. Fell 1 no Conifer.**
Members resolved to submit 'No adverse comment' on the application
- To note applications determined – 18/05181/FUL The Spinney Car Park, Swindon Road, Malmesbury, SN16 9EQ. Variation of condition 2 of 17/07985/FUL to amend the design of the approved residential development and associated works. *Consent granted 29th August 2018.***
18/06236/FUL Friday House, The Street, Lea, SN16 9PG. Propose extension, loft conversion and alterations to garage. *Consent granted 24th August 2018.*
Members noted the applications determined.
Cllr Cull notified members of an email from Cllr Sturgis and it was agreed that a meeting would be arranged with Cllrs Suter, Culling & Sturgis and Mike Wilmott would also be invited to attend to progress concerns raised by the Parish Council.

158/18 To discuss the Queen Elizabeth II Diamond Jubilee Playing Field;

- To note any matters arising from the weekly inspection reports.**
There were no new matters to report

ii. To arrange date for next meeting of JPFJMC

Arrangements are being made to meet on the 16th October. John Parmiter will clerk the meeting as he will also make a report on financial activity.

iii. To set rota for Parish Councillor inspections of Playing Field

It was agreed that Cllrs listed below would inspect the Playing Field as stated.

- November Cllr Suter
- December Cllr Culling
- January Cllr Fuller
- February Cllr Cull
- March Cllr D Maidment

159/18 To receive an update on the Neighbourhood Plan

Cllr Culling reported that phase one of the development of the Neighbourhood Plan is now completed (Group Forming & Accumulating Knowledge) & phase two is underway (Development of Survey for Parishioners), Cllr Cull requested that the final document is presented to the Parish Council on completion.

160/18 To receive an update on Lea Allotments

Cllr Gore reported that tenants are currently preparing plots for the winter and that Plot 5 had been let, rent free, until the end of the year given the labour that will need to take place to make the ground workable.

Cllr Fuller will review the plan of the allotments to ensure that it is current. It was requested that the email that will go out to tenants for payment includes a request to keep the path clear.

161/18 To receive an update on Rights of Way

Cllr Crocket reported that the issue on the Bridleway at Cresswell Lane is ongoing but will be actioned in the near future.

162/18 To receive verbal report on Highway Matters

- A speed device SDR Traffic Plus will be located at two locations within the village to gather vehicle speed data.
- The dog waste bin by Chink Farm is damaged, Clerk to report to Wiltshire Council
- Overhanging trees at Little Badminton Lane are causing a hazard, Clerk to report to Wiltshire Council
- A sheet for works to be requested of the Parish Steward is to be obtained

163/18 Any further matters (for information only) – Cleverton Poor Pieces

This matter had been covered by the Financial Report from the RFO at 156/18

164/18 To confirm date of next meeting

Next meeting of Full Council to be held on 20th November