

## ***Lea & Cleverton Parish Council***

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Minutes of the Parish Council meeting held on **20<sup>th</sup> November 2018** in Lea Village Hall at 7.30pm

**Present:** Cllrs Cull, Culling, Suter, Gore, Fuller, Barnes, N Maidment, D Maidment & Crockett

**Also present:** John Parmiter (RFO), Claire Mann (Clerk) & 1 member of the public

**174/18 To receive apologies for absence.**

None

**175/18 To receive declarations of interest.**

None

**176/18 To receive any public questions.**

None

**177/18 To receive minutes of Parish Council meeting held on the 18<sup>th</sup> September as a true & correct record.**

Minutes of the meeting held on the 18<sup>th</sup> September were approved and signed as a true & correct record.

**178/18 To receive a report from Wiltshire Councillor, Toby Sturgis**

Cllr Sturgis was unavailable as he attended the meeting of the Malmesbury Area Board on the same evening.

**179/18 Chairman's comments**

Cllr Cull notified members that;

- The RoSPA reports had been received & will be reviewed with the Playing Field Joint Management Committee & will report back to the Parish Council.
- A letter had been received asking if the hedge will be cut between the Playing Field & Ashludie House. It was agreed that the contractor will carry out this work and he will be asked for a quote for cutting the top of the hedge.
- Quotes are being received by the Village Hall Management Committee for the work to the Village Hall and will be reviewed at the next meeting.
- Repairs are required to the telephone box and that the bus shelter at Lea Top will need to be painted in the spring.
- The owner of the land by the junction to Lea off of the B4042 has agreed to cut the hedge to improve visibility when pulling out from the village.
- Thanks are to be expressed to Trevor Baker for the work he has completed at the Playing Field.
- Cllr Cull has made a request to Cllr Sturgis that the application at the School is discussed by the Northern Area Planning Committee of Wiltshire Council.

- The precept for the coming year will be discussed with the RFO and recommendations will be discussed at the meeting in January.
- A letter had been received from the owners of a neighbouring property to Ashludie House who expressed disappointment in their communication with the planning officer and Cllr Sturgis with regard to their concerns of the Ashludie House planning application.

**180/18 To receive a presentation from Cllr T Culling on the Neighbourhood Plan**

Cllr Culling made a presentation to the Parish Council detailing the exact process required by Wiltshire Council when making a Neighbourhood Plan.

It was noted that an important aspect of neighbourhood planning is the ownership by and input of the Parish Council (“authorised body”).

After careful consideration of Cllr Culling’s presentation, it was resolved to create a Neighbourhood Plan Committee of the Parish Council with delegated powers from the Parish Council, including delegated powers to Cllrs Culling, Cull and Suter to define final terms of reference for both the Committee and the Steering Group and to the Steering Group to then undertake the many areas of work that will be required to complete a neighbourhood plan.

**181/18 To receive financial report from RFO & note recommendations**

The RFO had circulated the finance report to all members and it was resolved to approve the recommendations noted;

- To keep the allotment rent at the same rate for the coming year.
- To withdraw all Parish Council money from the Corporate Markets Scheme, leaving just the Jubilee Playing Field deposit.
- To appoint a new Internal Auditor for the coming year.

**182/18 Queen Elizabeth II Diamond Jubilee Playing Field - Items from weekly inspection sheets**

It was noted that the concrete block has been removed and that there is a loose bolt on the side gate to be repaired. It had also been reported that several mole holes have appeared. It was resolved that traps would be placed overnight so as not to be a hazard to play park users. Cllr Crockett requested that it is recorded that he did not approve of the resolution.

It was also agreed to thank the contractor for the good work that has been completed this year to date.

**183/18 To approve minutes of Planning Committee meetings held on 28<sup>th</sup> September & 30<sup>th</sup> October as a true & correct record.**

The minutes of the planning committee meetings held on the 28<sup>th</sup> September & 30<sup>th</sup> October were approved and signed as a correct record.

**184/18 To discuss planning applications received;**

18/09759/PNCOU; Hill Farm, Garsdon, Malmesbury, Wiltshire, SN16 9DT – resolved to submit ‘no comment’ on the application.

18/10120/FUL; Chosen Hill Cleverton Chippenham Wiltshire SN15 5BT – resolved to support the application.

18/10094/FUL; The Homestead, Little Somerford, Chippenham, Wiltshire, SN15 5BJ – resolved to object to the application on the grounds that it would comprise all those facilities expected of self-contained accommodation.

**185/18 To note planning applications determined**

Members noted the decisions made on applications at **Ashludie House**, 18/07333/FUL (decision to approve with conditions), **Nightingale Lodge** 18/07349/FUL (decision to approve with conditions) & **Hazel Heath** 18/08393/FUL (decision to approve with conditions)

**186/18 To receive a verbal update on Lea Allotments (Cllrs Gore & Fuller)**

It was reported that gates are to be repaired, Cllrs Fuller & Crockett will look into the matter. It had been attempted to cut the hedge mechanically but this was not possible because one of the tenants has sited a fruit cage which prevented machinery being used. A letter will be written to the tenant requesting that the cage is removed. Cllr Fuller will measure the space required for the machinery and will notify tenants of the space to kept clear.

**187/18 To receive a verbal update on Rights of Way in the Parish (Cllr Crockett)**

The replacement of the gate on the Bridleway between Cresswell Lane & Somerford is the responsibility of the landowner. John Parmiter will contact Wiltshire Council on behalf of Cllr Crockett to find out if funding might be available.

**188/18 To receive a verbal update on Highway issues in the Parish (Cllr Fuller)**

Cllr Fuller reported that the Police are keen to address speeding in villages and that six volunteers are required to take part in the Community Speed Watch initiative. Cllr Fuller will progress and will report at future meeting.

**189/18 To confirm date of next meeting – Next meeting confirmed as 15<sup>th</sup> January**

Meeting closed at 9.15pm