

# **Lea & Cleverton Parish Council**

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Minutes of the Lea & Cleverton Parish Council meeting held on **15<sup>th</sup> January** in Lea Village Hall at 7.30pm

**Present:** Cllrs J Cull, T Culling, P Fuller, B Gore, J Crockett, A Barnes, S Suter & D Maidment

**Also present:** John Parmiter (RFO), Cllr T Sturgis (WC), Andy Pointer (Atema ltd) and 1 member of the public

**01/19 To receive apologies for absence.**

Apologies received from Cllr N Maidment & C Mann (Clerk)

**02/19 To receive declarations of interest.**

None

**03/19 To receive any public questions.**

None

**04/19 To approve minutes of parish council meeting held on 20th November & Planning Committee meeting held on 11th December.**

Minutes of the Parish Council meeting held on the 20<sup>th</sup> November were approved and signed as a correct record.

**Cllr Cull moved that the presentation from Atema Ltd be brought forwards.**

Andy Pointer made a presentation supporting his written proposal for a new web site more suited to the requirements of the Parish needs and especially *the* upcoming Neighbourhood Plan. Details of other web sites built by Atema given to the Meeting. Many questions were asked and dealt with. It was stressed by Cllr Sturgis that a good site should be easy to find and if is good Parishioners would view regularly. Further emphasis was placed on the site being kept up to date and that it must comply with the requirement of the Transparency Code 2014. Andy Pointer left the meeting after the Chair thanked him for his presentation.

**05/19 To receive a report from Cllr Sturgis.**

Cllr Sturgis reported that Wiltshire Council's Budget meeting was scheduled for February 26<sup>th</sup>. He also mentioned the following matters:

1. More money for Street Scene, ditches and white lining.
2. He had previously sought information from Parish Councils regarding the amount of Street Furniture and if any was surplus to needs.
3. The matter of the School parking following its extension was discussed in detail. An additional 19 parking space would be available.
4. There was a possibility of the adoption of a further length of School Lane to enhance safe traffic movements

Any deviation from the Playing Field area previously agreed would have to be referred back to Sport England.

Further comments by Members revolved around Health and Safety issues, Traffic Management, School Traffic Plan, Duty of Care & Risk Assessments coupled with the utilisation of school staff to oversee dropping off and collection pupils.

**06/19 To receive Chairman's comments**

Village Hall – the Chairman outlined the problems that are faced with the Village Hall and its Committee. The Chairman and Secretary of the Committee will not be seeking re-election at the AGM. This added to the structural problems with the hall means that the future viability of this facility is in serious doubt.

Parish Awareness – the Chairman highlighted the need to engage the whole of the community in the activities of the Parish Council and sought ideas for making this a reality. The potential new web site could be a sound platform for transparent communication.

**07/19 To approve minutes of the Planning Committee meeting held on the 11<sup>th</sup> December & to discuss planning applications received & note applications determined.**

It was agreed that the minutes of the Planning Committee meeting held on the 11<sup>th</sup> December be approved and signed as a correct record. The Parish Council discussed the following applications;

**18/11630/FUL Pine Cottage, Swindon Road, Little Somerford, SN15 5BJ** – The Parish Council has no objection to this application,

**18/11848/FUL 21 Pembroke Green, SN16 9PB** – The Parish Council has no objection to this application.

It was noted that **18/10120/FUL** (Chosen Hill, Cleverton, SN15 5BT) had been approved with conditions.

**08/19 To receive an update and a proposal on the Neighbourhood Plan as circulated – Cllr Culling)**

Members considered a draft Neighbourhood Area application and unanimously agreed that in view of parish size, the similarity of environment and the consistent desire of residents throughout the parish to protect the nature of that environment, the Parish boundary should be adopted as the Area for the Neighbourhood Development Plan. The Parish Clerk was accordingly authorised to submit the application to Wiltshire Council on behalf of the Parish Council, in its capacity as 'relevant body' for the neighbourhood planning process.

Members also noted an update from Cllr Culling as to further work of the Neighbourhood Planning Steering Group and commended progress being made in design of an initial Parish Survey, which will gather first inputs from those living in our community to help with scoping of the Neighbourhood Plan.

**09/19 To review financial report and note recommendations.**

The RFO's circulated report was approved and adopted by Members. It was noted that the Current account's Corporate Investment account had been closed and would henceforth be displayed as part of the Current account.

**10/19 To agree the Precept for the 2019/20 year – details circulated**

The RFO's proposal for the Precept requirement for the coming year had been circulated and after discussion and explanations the Precept amount of £12,336.00 for the financial year 2019/2010 was approved unanimously by the Members.

**11/19 To discuss the Queen Elizabeth II Diamond Jubilee Playing Field – Cllr Cull**

Cllr Cull advised that a Meeting of the JPFJMC would be called shortly when the matter of the latest RoSPA report would be discussed with particular emphasis on the condition of some of the equipment. The matter of the cutting hedge top was to be referred to the Contractor by JP.

**12/19 To receive a verbal update on Lea allotments (Cllrs Gore & Fuller)**

Cllr Fuller reported that all except two plots had been remeasured and renumbered where required. There was one vacant plot. The RFO would arrange to send out details of the changes, both in terms of measurements and Plot numbers. The information regarding the two outstanding plots would be agreed between Cllrs Cull and Fuller. Cllr Cull would then discuss with the tenants involved.

**13/19 To receive a verbal update on Rights of Way in the Parish (Cllr Crockett)**

Cllr Crockett had been advised that the County ROW Officer would consider the matter of bridle path 12A and the accessibility for horses. The member of the public present advised that he had talked with the landowner involved, who had advised that there was a board across the bottom of the fence and that it was accessible for horses. Cllr Crockett would view the site and maintain contact with the County ROW Officer to take the matter further if necessary.

**14/19 To receive a verbal update on Highway Issues in the Parish (Cllr Fuller)**

Cllr Fuller advised that he was in regular contact with Parish Steward. He also indicated that the matter of the traffic cameras was proceeding with them being located at suitable points within the village. These cameras would be being shared with other Parish Councils.

Meeting closed at 9.50pm