

Lea & Cleverton Parish Council

Minutes of the Lea & Cleverton Parish Council meeting held on the **11th November 2020** via Zoom at 7.30pm

Present: Cllrs J Cull (Chair) , J Crockett, S Suter, S Masson, N Maidment, J Pugh, D Maidment & P Fuller

Also present: Claire Mann (Parish Clerk) Cllr Toby Sturgis (Wiltshire Council) & Cllr E Threlfall (Brinkworth PC)

61/20 To receive apologies for absence

None received

62/20 To receive declarations of interest

None

63/20 To receive any public questions

None

64/20 To approve minutes of the meeting held on the 22nd September 2020

Minutes were approved as a correct record

65/20 To receive an update from Wiltshire Councillor, Toby Sturgis

Cllr Sturgis reported that the Malmesbury Area of Wiltshire has relatively low cases of Covid19 but that the GWH is dealing with some of the highest number of cases in the county.

The Wiltshire Council Housing Needs Assessment Formula does not work, there will be a review of WC Local Plan in December. Wiltshire Council had responded to the White Paper Consultation and is critical to the future of Neighbourhood Plans, the response can be viewed from the WC website.

The Tax Base for 2021/22 has been circulated and there is little difference for Lea & Cleverton Parish Council, the greatest increases have taken place in areas where boundary changes have been made and where a higher number of people are claiming Universal Credit.

Cllr Cull thanked Cllr Sturgis for his attendance and update.

66/20 To receive Chairman's Comments

Cllr Cull stated that there had been a slight delay in the current Clerk taking over as RFO but that all is in hand.

The Village Hall requires attention, its future and the support it receives from the Community. Cllr Cull will speak to the Chair of the Committee to determine way forward, there are covenants in

place that affects any decisions that might be made. Cllr Sturgis stated that Area Board funding might be available and that he would support a request from the PC – Cllr Cull asked that members consider this and put forward ideas by the end of the month.

A meeting of the Jubilee Playing Field Joint Management Committee is taking place next week.

67/20 To approve Budget Requirement for the year 2021/22

The forecast had been circulated, members noted the report. If amendments are required, a future meeting will be convened to confirm prior to the deadline.

68/20 To approve Financial Summary from RFO

Balances were noted. It was agreed that the financial position of the PC is good.

69/20 To approve minutes of the Planning Meeting held on the 3rd November

Cllr Cull noted that his declaration of interest in The Limes Application had not been recorded, the Clerk will amend and subject to alteration, the minutes were approved.

70/20 To note planning applications determined

Members noted applications determined.

71/20 To receive an update on the Neighbourhood Plan from Cllr Pugh, Chair of the Steering Group

Cllr Pugh notified members that the Call For Sites had been published. The next step is to compare sites put forward with the criteria set as a result of the Housing Needs Survey.

72/20 To confirm Cllr inspections of Playing Field/Equipment

The following table of inspections was agreed;

- November – Paul Fuller
- December – James Crockett
- January – David Maidment
- February – Stuart Masson
- March – John Cull

73/20 To receive an update on Highways and to note and action any new issues

Cllr Fuller reported that he had met with the Parish Steward and that there are no major issues currently. In the event of issues being put to the Parish Steward, they are dealt with quickly and efficiently. New lines would be requested at the top of Crab Mill Lane, Cllr Sturgis requested that he is copied in to the request to support its progression.

74/20 To receive an update on Public Rights of Way and to note and action any new issues

It was noted that there is a lack of signage. Cllr Sturgis stated that WC is responsible for signs where footpaths etc leave the Highway but that the PC is responsible for internal signs. Cllr Crockett will forward requests to the Footpath Officer at WC.

75/20 To receive an update on Allotments and approve plot tenancy payments for 2021

Cllr Cull had circulated proposed increase in allotment rents and were duly approved by members.

76/20 To record approval of new Contract of Employment for the Parish Clerk & RFO

The Contract of Employment had been circulated to all members and it was resolved to approve the document. The current Clerk will sign shortly.

Meeting closed at 8.40pm