

Lea & Cleverton Parish Council

Minutes of the **Annual Parish Council Meeting** held on the **30th May 2023** in the Village Hall at 6.30pm

Present: Cllrs S Suter (Chair), C Pope, S Carroll, S Forrest & C Taylor

Also present: Elizabeth Threlfall (Wiltshire Councillor) & 1 member of the public

17/23 To elect Chair for the coming year.

It was resolved that Cllr Suter will Chair the Parish Council for the next few months.

18/23 To receive apologies for absence.

Apologies received from Cllrs Masson, N Maidment & D Maidment.

19/23 To receive declarations of interest.

None received.

20/23 To receive public questions.

None received.

21/23 To approve the minutes of the Parish Council meeting held on the 18th April 2023

It was noted that Tom Sweetnam should not have been included in minute reference 16/23. Subject to amendment, the minutes were approved and signed as a correct record.

22/23 To appoint lead Councillors and representatives for PC functions.

Cllr Suter had circulated proposals for representatives. It was resolved;

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| • Finance & Personnel | RFO | Cllr Suter | Cllr Masson |
| • Planning Lead | Cllr Suter | | |
| • Highways | Cllr Pope | | |
| • Rights of Way | Cllr Carroll | | |
| • PR & Website | Cllr Carroll | Cllr Taylor | |
| • Allotments | Cllr Taylor | | |
| • Playing Field JMC | Cllr Forrest | Cllr Masson | Cllr D Maidment |
| • Area Board | Cllr Suter | Cllr Masson | |
| • LHFIG | Cllr Pope | Cllr Carroll | |
| • Village Hall | Cllr Suter | Cllr Pope (possible) | |

23/23 To receive a report from Wiltshire Councillor, Elizabeth Threlfall.

Cllr Threlfall reported that there is a new recycling scheme in place that has been well publicised. It was requested that residents and Councillors continue to report potholes to expedite their repair. There is no further progress with the BESS application at this stage.

24/23 To note status and consider budget for defibrillator at Garsdon

It was noted that a lack of power supply to the telephone would cause a problem. Malmesbury League of Friends has offered a grant of £1500, more funding might be available elsewhere. Mark White will contact Cllr Masson with an update when available.

25/23 To agree provisional expenditure plan for CIL monies.

It was resolved to pursue option three, as circulated by Cllr Suter;

<u>OPTION 3: MIX CIL/VH + GRANT FROM MAB</u> <ul style="list-style-type: none">• Look for matching grant funding from MAB (eg £10, 000)• Allocate sizeable proportion of CIL money to funding short-term refurbishment• Use remaining CIL monies for a variety of other purposes	Grant = £10,000 CIL = £20,000 <u>VH = £ 4,000</u> TOTAL=£34,000	<ul style="list-style-type: none">• Gives us (PC) greater flexibility in funding “projects”• Locks us into MAB timescale + risk that Grant may not be forthcoming• Risks unspent CIL money
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26/23 To agree implementation plan for Village Hall refurbishment.

It was agreed that Cllrs Suter & Masson will speak to the Quantity Surveyor to craft contractual documents and scope of works. Claire Mann will take on the Chair of the Village Hall Committee and will work with Councillors to progress the project, Cllr Pope may also become involved.

27/23 To confirm date of next meeting.

The next meeting was confirmed as the 20th June.

Meeting closed at 8.30pm