

LEA & CLEVERTON PARISH COUNCIL

E-mail: parishclerk@leaclevertonpc.co.uk

4th October 2023

Dear Councillor,

You are summoned to the next Meeting of Lea & Cleverton Parish Council to be held at the Village Hall on **Tuesday 10th October at 7.30pm**

Yours sincerely,

Caroline White
Clerk to the Parish Council.

To all members of Lea & Cleverton Parish Council

Cllr S Masson
Cllr C Pope

Cllr S N Suter
Cllr S Forrest

Cllr NT Maidment
Cllr C Taylor

Cllr DE Maidment
Cllr J Crockett

Agenda

1. To receive apologies for absence
2. To receive declarations of interest
3. To receive any public questions
4. To approve & sign Minutes of Parish Council meeting held on 12th August 2023
5. To co opt new Councillor Alun James
Declaration of Acceptance of Office to be signed.
6. Wiltshire Council: report from Wilts Council (Cllr Elizabeth Threlfall)
7. To note finance report
8. Correspondence
9. To discuss planning applications received (tabled below)

Information	Details
PL/2023/07375 Comment by: 12/10/2023	Honeysuckle Cottage, Garsdon, Malmesbury, SN16 9NP Extensions to both sides and replacement porch
PL/2023/08099 Comment by: 24/10/2023	1 Pembroke Green, Lea, Malmesbury, SN16 9PB Notification of proposed works to trees in a conservation area.

	T1 Magnolia tree - 30% reduction. T2 Variegated Maple tree - 30% reduction.
PL/2023/07904 Comment by: 19/10/2023	Works to a Listed Building: MANOR FARM, CRESSWELL LANE, LEA, MALMESBURY, SN16 9PE Targeted death watch beetle treatment in previously converted listed barn (dwellinghouse) and curtilage listed barn (storage building)
PL/2023/07484 Comment by 03/10/2023	Proposed Works to Trees in a Conservation Area Address: ASHBOURNE HOUSE, CRAB MILL LANE, LEA, MALMESBURY, SN16 9NF Proposal: Three Silver Birch trees - 30% crown reduction.

10. To discuss planning applications determined (tabled below)

Information	Details
PL/2023/05038 LOVETT FARMHOUSE, LITTLE SOMERFORD, CHIPPENHAM, SN15 5BP Proposal: New field access	Approve with Conditions
PL/2022/07941 East Meadow, Lea, Wiltshire, SN16 9PA Proposal: New roof tiles, external cladding of walls, new fenestration, new windows, boundary treatment and garden studio	Approve with Conditions
PL/2023/05205 Access serving Southfield Farm, The Street, Lea, SN16 9PG Proposal: Formation of agricultural access in lieu of access for temporary car park	Approve with Conditions

11. To approve payments:

- 10.1 Clerk salary: £468.67 August and £468.67 September
- 10.2 JD Estates: £520 x 2 grass cutting August and September
- 10.3 Atema: £13.54 x 2 Software and £23.99 domain renewal
- 10.4 Cllr Suter: £27.45 reimbursement for additional key for Village Hall and £108.00 reimbursement for drain survey £108.00
- 10.5 Community Heartbeat: £2838.00 - defibrillator for Garsdon
- 10.6 Playdale: £1450.85 spares and repairs for JPF
- 10.7 Clerk: £369.98 reimbursement for PC laptop with Microsoft 365 and McAfee antivirus software and £21.99 reimbursement for black printer ink

12. To receive report from Clerk on Parish Council website progress for information; to agree domain name and Parish name

13. To receive report from Cllr Masson on Jubilee Playing Field insurance claim

14. To receive report from Cllr Forrest on Jubilee Playing Field management

15. To receive report from Cllr Crockett on Rights of Way

16. To receive report from Cllr Pope on Highways

17. To receive report from Cllr Suter on Village Hall refurbishment project: planning, and from Cllr James on Village Hall refurbishment: management
18. To receive report from Cllr Taylor on Allotments
19. To receive report from Cllr James on the WALC Councillor course attended
20. To note latest Wiltshire Briefing Notes

Briefing Note 23-24: Workplace Health Support in Wiltshire

Briefing Note 23-26: Polling District and Polling Place Review in Wiltshire

Briefing Note 23-27: Community Governance Review 2023/24

21. Exchange of Information.

Please note no decisions can be made on these items. Anything raised which requires a decision of the Council will be included as an Agenda item at the next PC meeting.