

LEA & CLEVERTON PARISH COUNCIL

988

Minutes of an Ordinary Meeting of Lea & Cleverton Parish Council held on Tuesday March 21st 2017 in Lea Village Hall, The Street, and Lea. The meeting commenced at 19:30 hours.

Ordinary Parish Council Meetings are called in accordance with the terms of LGA 1972 Sch. 12, Para 10(2) b.

030/17: Present: Cllr. J M Cull; **(In the Chair)**. Cllrs; M J Crockett; T P Culling, B E Gore; N T Maidment; D E Maidment; S N Suter J B Wood and Clerk/ RFO: Mr. J Parmiter.
In attendance: Cllr T R Sturgis (19.30 to 20:45 hours). 9 Members of the Public.

031/17: Apologies: Cllr. A W Barnes; PCSO Durry Maule.

032/17: Declarations of Interest. Cllr Crockett declared a personal interest in Agenda item 11 – Parish Shed The Chair advised Members that this item would be dealt with as the last item on the Agenda.

033/17: Public questions. The Chair advised the Meeting that the Parish Council had only received the School letter through the good offices of several Parishioners. Therefore it was not part of the formal Agenda; however it had been listed as "An information item" only. The chair then invited the members of the Public to voice their concerns regarding possible action by Wiltshire Education Department. It was very evident from the comments from the floor that there is considerable opposition to this possible course of action. Cllr T R Sturgis advised the Meeting that this was the first intimation that he had heard of the situation. He indicated that Bloor Homes who were building additional dwellings in the area had included the provision of a new build Primary School at Filands in the development. Cllr Suter advised that the current split of children at Lea school was 55% ex Malmesbury and 45% from Lea. The School was an integral part of the village and the community. The ownership of the school site was unclear; it could be the Church or Wiltshire Council. Cllr Sturgis requested that in support of his enquires with the Education Department that all interested parties should e mail their support to him in order that he can present a strong case to extend and retain the existing facility.

034/17: Minutes: The Minutes of the Ordinary Meeting the Parish Council Meeting held on Tuesday January 17th 2017 having been circulated were signed as true and correct record. (Folio's 981/985)
The Chair signed the Minutes.

035/17: Action Points:

167/11: Parish Shed. - No action at this time.

51/12: a) FP 11: - Matter still proceeding.

Correspondence:

The following items were noted:

WC: Weekly Parish Newsletters.

Bawden: Offering Ground Maintenance, Tree works and fencing.

WC: Minutes of Area Planning Meeting January 4th, February 15th 2017

WC: Agenda for Area Planning Meeting February 15th; March 8th 2017

WALC: Community Land Trust (CLT) Workshops Salisbury, Devizes & Chippenham Feb 2017

WC: Appeal result regarding Firs Farm, Swindon Road, Little Somerford - Granted

WC: Appeal result regarding Land at School Lane. Lea. - Refused

WC: Amendments to Electoral register. Feb 1st, March 1st 2017

NFU: Planning Leaflet & E mail

Lea & Garsdon PTA: Lea Village Pig Chase. May 7th NOW MAY 14th

WC: Election procedures May 2017

WC: ROW Motion tabled for Council Meeting 21st Feb. and draft response

WC: Family History Course £30.00 for 1 day per week for 6 weeks April 24th – May 30th 2017

MAB: Agenda for Area Board Meeting March 1st 2017 Malmesbury Town Hall

WC: Wiltshire Council Budget News press release

RoSPA: "Working with RoSPA to reduce Accident" Conference – Birmingham March 9th

Parishioner: e mail regarding dog mess. Comments on Village web site

WALC: Audit Training session. March 30th Devizes £15.00 fully booked.

WC: Annual Highways Meeting. May 17th Monkton Park, Chippenham 19.00 to 21.00 hours

WC: February Public Health Briefing.

Correspondence: (Cont'd)

Lloyds Bank plc: Note regarding Fixed rate Terms

Highways: March Highways Newsletter

WALC: March Newsletter, Information Governance Course £40.00 + VAT April 27th, Election Materials & Insurance Training for Local Councils and Village Halls April 4th £12 +VAT**036/17: Police Community Report: PCSO D Maule in attendance.****037/17: Wiltshire Council Matters:**

Birkdale House: 16/08802/FUL. File now closed.

Cllr Sturgis advised that information was not forthcoming from Aquetong Farm at this time. The highway officer had agreed that traffic volume appeared heavy; it was suggest that perhaps here should be 2 or 3 lay byes to ease traffic passing but the verge bank sides did not lend themselves to this action. Highway Guidelines had changed with tougher requirements. Cllr Sturgis requested that he be advised about the number of horseboxes visiting the site. Cllr Crocket felt that the traffic was not excessive.

Cllr Sturgis and 7 members of the public withdrew at 20.00 hours having been thanked for their attendance and contribution

038/17: Planning matters:**a) Minutes;**

The Members approved as a true and correct record the Minutes of the Planning Committee Meeting held on Tuesday February 21st 2017 (Folios 986/987. **The Chair signed the Minutes.** .

b) Planning applications:**For Consideration:**

i) **17/01965/TCA – Ramalea, Lea. SN16 9PQ** Fell 1 Norwood Spruce, 1 Willow, 1 Laurel and 1 Fir Tree. Pollard 1 Willow. No objections raised

ii) **17/01483/FUL – Hill Cottage. Brickyard Hill, Garsdon. SN16 9NJ**

Proposed two storey extension and associated Works. No adverse comments

iii) **17/02238/TCA – Ashludie House, Crabmill Lane, Lea SN16 9NF**

Re-pollard 6 No Ash Trees. No objections raised/

iv) **17/01855/FUL - Coombe, Crabmill lane, Lea. SN16 9NF**

Removal of part of rear extension (Workshop to be retained) and construct a new single storey extension. Members considered the matter and raised no objections

c) Planning Applications Determined:

i) **17/00269/FUL – Camberley Cottage, Little Badminton Lane, Lea. SN16 9NG**

Replacement of Existing Garage; Shed and Greenhouse with New Garage and Workshop.

Consent Granted 8th March 2017.

d) Enforcement matters:

i) **Stables adjacent to "Littlecote".** No progress to report.

ii) **Aquetong Farm, Cresswell Lane, Lea.** Fosseway Machinery to vacate site by end of April 2017

039/17: Financial Reports:

i) **FINANCE:** The RFO presented the Financial Movement and Cost Centre Reports which reflected the positions as at March 12th 2017. Following explanations these were noted and accepted by the Members.

ii) **PAYMENTS:** The following accounts had been paid between meetings: (Cheque No 000800 £268.29) J. Parmiter: Salary January 2017 £268.29. (Cheque No 000801 £350.00) A W Services £350.00 Hedge removal. (Cheque No 000802 CHT £45.60 Inc VAT) Defib Pads; (Cheque No 800803 £268.29). J Parmiter. February Salary. (Cheque No 000804 HP Store.JP £70.04) Printer Cartridges – Envy. These accounts were examined and the action was approved by Members.

The following items were presented for payment and having been checked were approved: (Cheque 000805 £125.63.inc VAT) Viking – Brother Printer Cartridges; (Cheque 000806 £268.29) J. Parmiter: Salary March 2017 £268.29. (Cheque No 000807 £ 183.06) J Parmiter - Expenses - Jan/March 2017. £183.06. ; (Cheque 000808 £210.00) HMRC- PAYE Jan/March 2017 £210.00

040/17: Finance Report: Balances of Accounts:

PARISH COUNCIL CURRENT ACCOUNT:

Balances: £ 524:78

PLAYING FIELD CURRENT ACCOUNT:

£ 3 6 9 .15

Parish Council: CORPORATE MARKETS (CM) DEPOSIT ACCOUNT:

£17,189.85

Playing Field: CORPORATE MARKETS (CM) DEPOSIT ACCOUNT:

£16,412.18

041/17: **Rights of Way:** Cllr Crockett had no matters to report.

042/17: **Conservation Area:**

The Clerk reported that he had made contact with the LPA who had advised that they had no staff available to assist with any searches in the old records. They suggested that contact should be made with specialist business to take this matter forward. The Clerk advised that he would, as soon as possible visit the County Records Office to read up the old minute books. It seemed that the only way forward would be for the Council to organize a rewrite of the main areas of interest which could be part of a Design Statement or Neighbourhood Plan...

043/17: **Allotments:**

- a) Cllr Gore reported that all was in reasonable order.
- b) **Waiting List:** The Clerk reported that there was 1 Parishioner on the list.
- c) **Cleverton Plot access:** The Clerk reported that he had provided further copies of correspondence and Land Registration forms to Mr. D Lewis
- d) **Crabmill:** The Clerk had been approached by a local farmer seeking temporary access to our allotment water supply for 2 days in April. This was due to the opening of the hatches at Crabmill to allow repairs. The farmer to arrange the necessary connection and was happy for pay for the supply. Members RESOLVED to allow this matter to proceed.

044/17: **Malmesbury Area Board:** No attendance, minutes received.

045/17: **Queen Elizabeth II Diamond Jubilee Playing Field:**

- a) **Repairs:** The Crudwell Scout Group had carried extensive work in the field, erected a fence adjacent to the entrance and generally made the site very tidy. They had also worked on the Bus Shelter at Lea Top. The Chair had written a letter of appreciation for the effort which the Scouts had put into the project. Cllr Wood would collect the Invoices for the materials purchased on our behalf. The Chair proposed that we should make a donation to the group in appreciation of the work. Members RESOLVED to donate £50.00 under Section 137.
- b) **Summer Inspection Rota;** This had been prepared for April until October.

046/17. **Highways:**

- a) **Highways Management: January and March Newsletters:** This had been circulated to Members
- b) **Progress with CAT-G:** Details of the proposal received from CAT G had been circulated to Members giving details of the proposed works and confirmed that if taken forward would require a 30% contribution from the Parish Council. .
- c) **Parish Steward:** January/February works had been completed..March/April schedule submitted.
- d) **Annual Highways Meeting.** The Chair and Clerk would attend the Annual Highways meeting on May 17th Monkton Park, Chippenham.

047/17: **Information only matters.**

- a) **Risk Assessments:** 1 to be completed and Village Hall required.
- b) **Pension Regulator:** The Clerk advised that the Parish Council was not required to register whilst he was still in post due to the fact that he was outside the required age range. .
- c) **Unitary and Parish Elections – 2017.** Procedures had been circulated to all. It would be necessary for candidates to obtain the required electoral roll numbers from the Paris Clerk
- d) **Lea and Garsdon CE Primary School.** This matter had been dealt under "Public Questions" and would proceed with the Parish Council support.
- e) **Notice of addition to Parish Council's Financial regulations. Para 11.5** The Clerk gave notice that the following would be tabled at the May Council meeting to add it to our Financial Regulations. ***"The Council shall at all times; where applicable have regard to the requirements of The Public Contracts Regulations 2015/102 ("the 2015 regulations")"***.
- f) **Broadband – Voneus Wireless fibre:** Details of this scheme had been circulated to the members who agreed that it was not a matter for the Parish Council but down to individuals for take up on their own account.

048/17: **Last PC Meeting 2013/2017:** The Chair noted that this was the last meeting of the four year term which expires in May 2017. He expressed his thanks to all Members for their co operation and support over the last 4 years. He note that Cllr J B Wood would regretfully not be standing again. . He would however continue to be associated with the Playfield Group. He would also assist with legal matters when required. Noted with thanks.

049/17: **Parish Shed – renewal of lease:** Cllr Crockett having declared an interest in this item withdrew from the meeting at 21.10 and did not return to the meeting.

The Chair advised that the current 3 year lease expired on June 30th 2017 and requested members to consider the renewal for a further 3 years, commencing 1st July 2017. The funds arising from this lease were put aside to facilitate the renewal of the shed roof in due course. After due consideration the Members RESOLVED to approve the extension of the lease for a further three(3) year term at the same rate payable quarterly in advance. .

050/17: **Date of next meeting:** RESOLVED that the next meeting of Lea & Cleverton Parish Council will be the Annual Parish Council meeting and will be held on **Tuesday May 15th 2017** in Lea Village Hall commencing at 9.30 hours.

In the absence of any further business the Chair thanked all for their attendance and closed the meeting at 21:20 hours.

Signed:

Date:

