

Lea & Cleverton Parish Council

Minutes of the Annual Meeting of Lea & Cleverton Parish Council held on **21st May 2019** in Lea Village Hall at 7.30pm

Present: Cllrs J Cull (Chair), T Culling (Vice Chair), P Fuller, J Crockett, S Suter, D Maidment & N Maidment

Also present: Cllr T Sturgis (Wiltshire Council), Ellen Blacker (Health and Wellbeing Champion for the Malmesbury community area), John Parmiter (RFO), Claire Mann (Parish Clerk) and 1 member of the public

Cllr Cull welcomed the member of the public to the meeting & Cllr Toby Sturgis

46/19 To elect a Chairman for 2019/20 & sign Declaration of Acceptance of Office

It was resolved to elect Cllr John Cull as Chair for the coming year. The Declaration of Acceptance of Office will be signed within the requisite 28 days.

47/19 To receive apologies for absence

Apologies received from Cllr Gore & Barnes

48/19 To receive Declarations of Interest

None

49/19 To receive any public questions

None

50/19 Presentation by Ellen Blacker – Health & Wellbeing Champion

Ellen thanked the Parish Council to be invited to speak at the meeting and outlined her work for the last year and what she will do in the next year, which included;

- The success of the Link Scheme and that the users thank all volunteers and coordinators involved.
- A large amount of her work involves making people aware of ‘scams’ directed at vulnerable people and ensuring that the word is spread.
- Making people aware that if they are in receipt of Pension Credit then they are entitled to a 20% discount on BT & Wessex Water bills.
- Many grants were made last winter to vulnerable people
- Loneliness is a big problem in the area and efforts are being made to relaunch the “Know your neighbour scheme”
- The new website is running and Ellen requested that information is passed to friends/neighbours who do not have access to the internet.
- The Area Board has kept Ellen in post for a further year.
- 713 clients had received help & support in the last year

- Parish Magazines are a huge benefit to people who are house bound and their use should be maximised.

Cllrs Culling & Cull thanked Ellen for her dedication to her post and her enthusiasm. It was also noted by Cllr Cull that congratulations were to be given to Ellen having received the Gold Award for the Community in Wiltshire.

51/19 To approve the Minutes of the meeting of the Parish Council held on the 19th March 2019

The minutes of the meeting held on the 19th March were approved and signed as a correct record.

52/19 To receive a Community Police Report (if duties permit attendance)

Community Officer Juliet Evans had forwarded apologies.

53/19 To receive a report from Wiltshire Councillor, Toby Sturgis.

Cllr Sturgis stated that not enough people are using the ‘My Wiltshire’ app. This is a far more cost effective method of reporting a wide range of issues to Wiltshire Council. Baroness Scott has resigned from the leadership of Wiltshire Council in effect from the end of June and a new leader will be elected at the meeting of full Council in July. Cllr Culling asked what the main challenges are faced by Wiltshire Council, Cllr Sturgis stated that adult social care is the biggest challenge but that also changes from Central Government have an enormous impact on Local Authority resources.

Cllr Cull thanked Cllr Sturgis for attending the meeting and updating the Council.

54/19 To elect officers & representatives

- i. Vice Chairman – It was resolved to elect Cllr Culling
- ii. Planning Committee, 8 members & Chair – It was resolved that Cllr Suter remain as Chair and all other Councillors as members of the Planning Committee.
- iii. JPJMC – It was resolved that Cllr Cull would be an ex-officio member with Cllrs Culling, D Maidment & Crockett
- iv. Allotment Supervisors (2) – It was resolved to elect Cllrs Gore & Fuller
- v. Highways Officer – It was resolved to elect Cllr Fuller
- vi. Rights of Way Officer – It was resolved to elect Cllr Crockett
- vii. Representative to Malmesbury Area Board – not elected at present
- viii. Representative to the CATG – It was resolved to elect Cllr Fuller
- ix. Neighbourhood Plan Committee (2) – It was resolved to elect Cllrs Culling & Suter

55/19 To approve & sign the Internal Audit Report

The Internal Audit Report was approved and signed.

56/19 To approve & sign the Annual Governance Statement & confirm that the Parish Council is exempt from a Limited Assurance Review

Cllr Cull read the assertions on the Annual Governance Statement and it was resolved to approve & sign the document. It was agreed by all that the Parish Council is exempt from a Limited Assurance Review and the Certificate of Exemption was also signed.

57/19 To approve & sign the Annual Accounting Statement

The Annual Accounting Statement was approved and signed.

58/19 To receive the Financial Report from the RFO & approve recommendations

The RFO had circulated the report to all. It was noted that the water consumption over the autumn/winter period had increased & that Cllr Fuller would check the meter readings to investigate the possibility of a leak. It was also noted that a Standing Order had been set up to pay Atema for the agreed level of service monthly.

59/19 To approve the minutes of the planning committee of Lea & Cleverton Parish Council held on the 14th May

The minutes were approved and signed as a correct record of the meeting.

60/19 To consider Planning Applications listed below

19/04539/TCA (Coombe – Fell 1 Blue Cedar Tree) It was resolved that the Committee had no objection to the application.

19/04565/PNCOU (Barn at Heath Farm – Proposed Change of Use of agricultural building to create 3no dwelling houses) – it was resolved that the Committee would submit comments on the application based on the following concerns;

- The proposed method of construction described in the Building Survey Report and covering letter, which presupposes no requirement for new major structural works and that minimal loads will be placed upon the existing structural steel portals, is actually adopted; and
- The proposed method of construction which requires detailed drawings to validly assess, conforms with Building Regulations; and
- The proposed method of construction is fully in accordance with Health and Safety requirements

61/19 To receive an update on the allotments

Cllr Fuller will check the Water Meter readings given the concern noted during the Financial Report. All plots are currently occupied. The action on the fences and gates is outstanding from the previous meeting. There is a heap of detritus that has been left by a former tenant & Cllr Fuller will arrange for its removal.

62/19 To receive an update on highways issues

Cllr Fuller will raise the issue of Crab Mill corner at his next meeting with the Highways Department and will persevere with speeding issues in the village, to include Lea Top.

63/19 To receive an update on the Neighbourhood Plan

Cllr Culling reiterated the presentation that had been made at the Annual Parish Meeting on the 7th May. An enormous amount of work has gone into the plan already and much progress has been made in the first few months since the inception of the NPSG.

64/19 To receive an update on Rights of Way issues

No issues raised.

65/19 To discuss progression of website

It was hoped that the website would be available to be viewed at the meeting but there are a few matters for amendment. Cllr Cull will send the link to all Councillors when it is available and requested that Councillors send a photograph of themselves to be uploaded.

Meeting closed at 9.15pm