

Lea & Cleverton Parish Council

Minutes of the Lea & Cleverton Parish Council meeting held on the **21st July 2020** via Skype at 7.30pm

Present: Cllrs J Cull (Chair) , J Crockett, S Suter, P Fuller, D Maidment, N Maidment,

Also present: Claire Mann (Parish Clerk), Jenny Pugh & Stuart Masson

17/20 To receive apologies for absence

None received

18/20 To receive declarations of interest

Cllrs N & D Maidment declared an interest in planning application number 20/05104/PNCOU – it was resolved to bring all other items forward so this would be the last item to be discussed, at which point Cllrs Maidment will leave the meeting.

19/20 To receive any public questions

None

20/20 To receive and approve minutes of the Parish Council meeting held on the 21st January 2020

It was noted that a typo had been made during Chairman’s comments; John Parmiter had received the British Empire Medal (BEM, not MBE) subject to amendment, the minutes were approved as a correct record and will be signed when COVID19 restrictions allow.

21/20 To receive Chairman’s comments

- a) The Chairman outlined that he had received complaints about issues on the Playing Field but after a discussion with the parishioner concerned, the matters had been resolved.
- b) In addition at the Playing Field there is a tree with branches growing over an adjacent property and a tree surgeon will be asked to inspect the offending branches.
- c) Tribute was paid to Kellie Chandler and her team for the outstanding service that they provided during to parishioners during the lock-down period.
- d) The proposal to create a post within the PC dedicated to Community activities was accepted for development.
- e) John Parmiter the Council RFO has expressed a desire to retire from the post. In due course there will be a controlled handover to Claire Mann, who will absorb the role into her current duties. John has given 22 years of exceptional service to the Parish Council and the wider community. The members, while accepting his wishes, paid tribute to work that he has done over the years and wished him well in his retirement.

Cllr N Maidment noted that Cllr Sturgis had previously stated that John Parmiter had been one of the best Parish Clerks he had met in his career.

- 22/20 To consider co-option for vacancy following resignation of Brian Gore and in the event that no request for an election has been forwarded to the returning officer, the vacancy following the resignation of Tim Culling**
- It was **resolved** to co-opt Jenny Pugh as member of the Parish Council following the resignation of Brian Gore. The Clerk had not received notification of a request for election for the vacancy created by the resignation of Tim Culling therefore it was **resolved** that Stuart Masson be co-opted to fill the vacancy.
- 23/20 To receive a report from Wiltshire Councillor, Toby Sturgis**
- Cllr Sturgis was not in attendance
- 24/20 To receive Financial Report from RFO**
- The RFO circulated the financial position of the Parish Council, the report was noted.
- 25/20 To confirm that the Parish Council is exempt from a Limited Assurance Review for the year ending 31st March 2020**
- Members noted that the Internal Audit had not yet been received and that a request for an extension to the deadline for submission to PKF Littlejohn had been made. The AGAR would be completed at a future meeting.
- 26/20 To note the Annual Internal Audit Report**
- The Annual Internal Audit Report would be received at a future meeting.
- 27/20 To approve the Annual Governance Statements 2019/20**
- The Annual Governance Statement would be received at a future meeting.
- 28/20 To approve the Annual Accounting Statements 2019/20**
- The Annual Accounting Statements would be received at a future meeting.
- 29/20 To receive an update on the Neighbourhood Plan from Jenny Pugh, Chair of the Steering Group**
- Jenny Pugh circulated a power point presentation detailing the Vision Statement, Aims & Objectives of the NPSG. Members were requested to note the document and to forward comments to the Clerk by mid-August.
- 30/20 To receive an update on Highways & to note & action any new issues**
- Cllr Fuller mentioned that the verge past the School had been repaired by the Parish Steward. Cllr Suter asked if white lines on Church Corner would be re-instated. It was noted that WC no longer advocate the painting of white lines at corners.

31/20 To receive an update on Public Rights of Way & to note & action any new issues

Cllr Crockett had no new reports. Cllr Masson reported that the stiles on the footpath near Southfield Farm had fallen into disrepair and noted that the gate adjacent to the stile is locked. Cllr Crockett agreed to investigate.

32/20 To receive an update on Allotments & to note & action any new issues

Cllr Fuller reported that the allotments are all looking very good. The farmer whose land adjoins the allotments has agreed to bring down the level of the hedge to the same as the rest of the hedge. Cllr Fuller & Cllr Crockett will look at the corner which is overgrown.

33/20 To receive and approve Minutes of the Planning Committee meetings held on 18th February, 23rd April, 28th May & 25th June.

Cllr Suter took the Chair for the remainder of the meeting.

The minutes of meetings held on the 18th February, 23rd April, 28th May & 25th June were approved as correct records and will be signed when COVID19 restrictions allow.

34/20 To discuss planning applications received to date & to note applications determined

20/05113/TCA – Coombe Barn

It was resolved that the Parish Council has no objection to the application.

20/05317/TCA – Fox Cottage

It was resolved that the Parish Council has no objection to the application.

20/05318/TCA – 3 Old Bakery Close

It was resolved that the Parish Council has no objection to the application.

20/04941/FUL - Newlands

It was noted by members that the application had been withdrawn

20/04552/FUL – June Cottage

It was resolved that the Parish Council has no objection to the application.

Cllrs N & D Maidment left the meeting

20/05104/PNCOU – Street Farm

It was resolved that the Parish Council maintains its original objection and comments will be submitted reflecting the discussion that took place, noting particularly that there appeared to be little difference between the revised application and the original.

Meeting closed at 9pm

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Signed.....Date.....