

# **Lea & Cleverton Parish Council**

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Minutes of the Lea & Cleverton Parish Council meeting held on the **19<sup>th</sup> January 2021** via Zoom at 7.30 pm

**Present:** Cllrs J Cull (Chair) , J Crockett, P Fuller, S Suter, S Masson & J Pugh

**Also present:** Claire Mann (Parish Clerk), Cllr Threlfall (Brinkworth PC) Philip Baffour (Charlton PC) & 5 members of the public

**03/21 To receive apologies for absence**

Apologies received from Cllrs N Maidment, D Maidment & T Stugis

**04/21 To receive declarations of interest**

None

**05/21 To receive any public questions**

Two of the members of public in attendance at the meeting had submitted one of the planning applications to be discussed. They stated that they had submitted a pre- application to Wiltshire Council and confirmed that they had conformed to their suggestions.

**06/21 To approve minutes of the meeting held on the 17<sup>th</sup> November 2020**

The minutes were approved as a correct record and will be duly signed when C19 restrictions allow.

**07/21 To receive an update from Cllr T Sturgis (WC)**

Cllr Sturgis had forwarded apologies.

**08/21 To receive Chaiman's comments**

Cllr Cull notified members that he has been working with Kellie Chandler in re-activating the support group offering assistance to those in need during the current lock-down. Although Kellie has moved from the village to Malmesbury she is happy to co-ordinate the calls for help. A message is being placed on the web site and a link circulated through Facebook. It is important that Parish Councillors maintain an awareness of those within the parish that are vulnerable – for whatever reason – and try to help during these difficult times. Although members have never formally taken forward the proposal for a Councillor to lead on Community matters this action would have been part of that portfolio.

Cllr Cull noted that now that John Parmiter has retired after 22 years of fantastic service to the Parish, the PC should mark this event in some way and requested that ideas are forwarded.

Government guidelines, due to the Covid restrictions, state that the Tennis Court must be closed but the rest of the field can remain open. The contractor that was used two years ago to clean the Tennis Court has been contacted and the work will be carried out in the spring, when the ground

is capable of allowing the vehicle on to site. Willis Brother have also been asked to quote for the repairs to the train roof.

Notification has been received that the extension work to the School will commence on the 6 April with some enabling work to be carried out ahead of that date.

Cllr Cull urged members to continue to read the Briefing Notes and Covid Reports that are issued by Wiltshire Council. They contain very useful information.

**09/21 To note approval of the Precept**

Following the meeting held on the 12<sup>th</sup> January it was noted that the precept request would go to WC for £13,436.00

**10/21 To note verbal finance update from RFO**

The RFO stated that there are still some minor issues with the software transfer but that all should be sorted soon.

**11/21 To approve minutes of the Planning Committee Meeting held on the 17<sup>th</sup> December**

Cllr Suter took the Chair for Planning discussions. The minutes of the meeting on the 17<sup>th</sup> December were approved as a correct record.

**12/21 To discuss planning applications received to date and those determined**

20/10527/FUL – Foxlea Cottage

It was resolved that the Parish Council has **no objection** to the application.

20/10622/FUL – 4 Pembroke Green

Following discussion that although the PC objects to the full conversion of a bungalow into a two storey property it was agreed that this application in not on that scale and therefore the Parish Council has **no objection**.

21/00348/TCA - Daffodil House (7 Old Bakery Close)

It was resolved that the Parish Council has **no objection** to the application.

It was noted that the only application that remains undetermined by WC is at the site of Crow's Nest Farm in Cleverton.

**13/21 To consider an approach to WC with regard to the planning process**

A report had been circulated by Cllrs Cull & Suter to put forward to WC, Cllr Sturgis had expressed support and it was agreed that other surrounding Parishes would be invited to endorse the document.

**14/21 To consider placement of dog-bins (Cleverton & Garsdon)**

It was agreed that the Clerk would investigate the cost & implications of siting more bins. Members discussed that dog fouling is increased currently, although has always been a major issue, as people are working from home/not attending school during the pandemic. Thought was given to solutions and the Clerk will investigate the authority that the PC has.

**15/21 To receive an update on the Neighbourhood Plan**

Cllr Pugh stated that there had been a meeting just after the Christmas break to determine next steps. Cllr Fuller will undertake to contact the landowners of sites put forwards. The policy for all areas of the Plan will be reviewed in early February. Cllr Pugh asked for ideas of how to engage with all members of the Parish as not everyone is online.

**16/21 To receive an update on Highways and note action on new issues**

Cllr Fuller reported that the Parish Steward is working well with tasks forwarded. The issue at the top of Crab Mill Lane and on Church Corner is still outstanding, Cllr Fuller will progress.

*It was agreed to bring Allotment & Rights of Way discussions forward*

**17/21 To receive an update on the Allotments**

It was noted that since the approval of the tree works application, for logistical issues, the contractor will be able to commence work on the hedges at the Allotments.

**18/21 To receive an update on the Public Rights of Way and to note and action any new issues**

It was noted that there is a damaged stile on footpath along Church Hayes and a few fields across. Cllr Crockett will investigate and contact WC Rights of Way Officer to obtain footpath stickers and discuss action that may be requires.

**19/21 To consider the options for the future of the Village Hall**

Cllr Cull had circulated two reports for consideration on the future of the Village Hall and available options. It was agreed that a minimal amount of work to improve the Village Hall was the preferred option currently.

Meeting closed at 20.52pm